

Northwest Kansas Library System  
Executive Committee Meeting  
Agenda

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January 9, 2019

4:00 PM CT

Zoom Link: <https://kslib.zoom.us/j/922445950>

1. **Call to order**
2. **Approval of the December 12, 2018, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - Other
6. **New Business**
  - GAAP Waiver
  - Financial Depository Institutions
  - Process for Planning and Budget Development
  - Planning and Budget Committees
  - Other
7. **Adjourn**

Items for the next agenda

Follow-up Items

Garden Along Sidewalk

Cover One Book Repair

**2018**

\*January 9—Zoom 4:00 PM \*February 13—Zoom 4:00 PM

\*March 20—Oakley Public Library 3:00 PM \*April 10—Zoom 4:00 PM

\*May 8—Pioneer Memorial Library 3:00 PM \*June 12—Zoom 4:00 PM

\*July 10—Pioneer Memorial Library 3:00 PM \*August 14—TBA 12:00 PM

\*September 11—Zoom 4:00 PM \*October 9—Pioneer Memorial Library 3:00 PM

\*November 13—Zoom 4:00 PM \*December 11—Pioneer Memorial Library 3:00 PM

Zoom Link: <https://kslib.zoom.us/j/922445950>

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.

Northwest Kansas Library System  
Executive Committee Meeting  
Agenda

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April 10, 2019

4:00 PM CT

Zoom Link: <https://kslib.zoom.us/j/922445950>

1. **Call to order**
2. **Approval of the March 20, 2019, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - Book Mobile
  - Other
6. **New Business**
  - Other
7. **Adjourn**

Items for the next agenda

Follow-up Items

**2018**

\*April 10—Zoom 4:00 PM \*May 8—Pioneer Memorial Library 3:00 PM

\*June 12—Zoom 4:00 PM \*July 10—Pioneer Memorial Library 3:00 PM

\*August 14—TBA 12:00 PM \*September 11—Zoom 4:00 PM

\*October 9—Pioneer Memorial Library 3:00 PM \*November 13—Zoom 4:00 PM

\*December 11—Pioneer Memorial Library 3:00 PM

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April 10, 2019

4:00 PM CT

Zoom: <https://kslib.zoom.us/j/922445950>

1. **Call to order**
2. **Approval of the January 9, 2019, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - Maker Care
  - Other
6. **New Business**
  - Other
7. **Adjourn**

Items for the next agenda

Follow-up Items

**2018**

\*April 10—Zoom 4:00 PM \*May 8—Pioneer Memorial Library 3:00 PM

\*June 12—Zoom 4:00 PM \*July 10—Pioneer Memorial Library 3:00 PM

\*August 14—TBA 12:00 PM \*September 11—Zoom 4:00 PM

\*October 9—Pioneer Memorial Library 3:00 PM \*November 13—Zoom 4:00 PM

\*December 11—Pioneer Memorial Library 3:00 PM

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July 10, 2019  
3:00 PM CT  
Pioneer Memorial Library

1. **Call to order**
2. **Approval of the April 10, 2019, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - 2020 Budget, Approval, Publication, and Submit to Full Board
  - 2020 Plan, Approval and Submit to Full Board
  - Other
6. **New Business**
  - Set Date for Budget Hearing
  - KLA Contract
  - Talking Books Contracts
  - Scholarship
  - 2020 Officers, Approval and Submit to Full Board
  - Other
7. **Adjourn**

**2018**

\*July 10—Pioneer Memorial Library 3:00 PM \*August 14—TBA 12:00 PM

\*September 11—Zoom 4:00 PM \*October 9—Pioneer Memorial Library 3:00 PM

\*November 13—Zoom 4:00 PM \*December 11—Pioneer Memorial Library 3:00 PM

Zoom Link: <https://kslib.zoom.us/j/922445950>

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August 13, 2019  
12:00 PM CT  
City Limits Convention Center

1. **Call to order**
2. **Approval of the July 10, 2019, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - Other
6. **New Business**
  - Other
7. **Adjourn**

**2018**

\*September 11—Zoom 4:00 PM \*October 9—Pioneer Memorial Library 3:00 PM

\*November 13—Zoom 4:00 PM \*December 11—Pioneer Memorial Library 3:00 PM

Zoom Link: <https://kslib.zoom.us/j/922445950>

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September 11, 2019

4:00 PM CT

Zoom-<https://kslib.zoom.us/j/922445950>

1. **Call to order**
2. **Approval of the July 10, 2019 and August 8, 2019, Meeting Minutes**
3. **Approval of the Financial Report and Bill List**
4. **Director Report**
5. **Old Business**
  - Other
6. **New Business**
  - Other
7. **Adjourn**

**2018**

\*September 11—Zoom 4:00 PM \*October 9—Pioneer Memorial Library 3:00 PM

\*November 13—Zoom 4:00 PM \*December 11—Pioneer Memorial Library 3:00 PM

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November 13, 2019

4:00 PM CT

Zoom Link: <https://kslib.zoom.us/j/284297292>

1. **Call to order**
2. **Approval of the Agenda**
3. **Audit Report—Brian Thompson, Mapes and Miller**
  - Accept the Audit Report and have Mapes and Miller submit it
4. **Approval of the September 11, 2019, Meeting Minutes**
5. **Approval of the Financial Report and Bill List**
6. **Director Report**
7. **Old Business**
  - KLA Contract, Approval of
  - Other
8. **New Business**
  - RB Digital Unlimited
  - Kanopy
  - Van
  - You can help prevent Sexual Harassment
  - Other
9. **Adjourn**

**2019**

\*November 13—Zoom 4:00 PM \*December 11—Pioneer Memorial Library 3:00 PM

Zoom Link: <https://kslib.zoom.us/j/284297292>

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December 11, 2019

3:00 PM CT

Pioneer Memorial Library  
375 West 4<sup>th</sup> St.  
Colby, KS 67701

1. **Call to order**
2. **Approval of the Agenda**
3. **Approval of the November 13, 2019, Meeting Minutes**
4. **Approval of the Financial Report and Bill List**
5. **Director Report**
6. **Old Business**
  - Cover One Book Repair Policy and Agreement
  - RB Digital Unlimited
  - Kanopy
  - Van
  - Other
7. **New Business**
  - Mapes and Miller Contract
  - Public Performance License
  - Extra Day Off for Employees Between Thanksgiving and Christmas
  - Approval of the Year-end Bills
  - Approval of Budget Allocations for Employee Raises
  - Future Meeting Dates and Times
  - Other
8. **Adjourn**

Items for the next agenda

GAAP Waiver

Financial Depository Institutions

Planning and Budget Committee Appointments

Process for Planning and Budget

**2019**

\*December 11—Pioneer Memorial Library 3:00 PM

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