

STAFF SECRETARY'S NOTES EXECUTIVE COMMITTEE MEETING

January 10, 2018

Call to order

Darla Deeds

TIME: 4:08 pm

Attendance:

Chair, David Graham ___; 1st Vice Chair, Darla Deeds X; 2nd Vice Chair; Louella Kaiser X
Secretary; Cyndie Aumiller X (@4:11 pm) Treasurer; DesiRae Churchwell X; Karen Gillihan X;
Victoria Halbleib X; Cindy Harold X; Jody Shike___; Nancy Saddler

Staff:

George Seamon x Alice Evans x Meagan Zampieri x

Others:

(Pass around sheet if there are visitors)

Approval of the minutes of the December 13, 2017 meeting

Motion K. Gillihan Second C. Harold

Minutes are approved.

Financial report and Paying of the bills

Motion C. Harold Second V. Halbleib

Financial Report accepted and bills approved for payment.

Director's Report

Outside of written report: Leamarie Edwards has been employed with us, temporarily during her semester break, but with intent to rehire in the summer at her next break.

OLD BUSINESS

Future meeting dates and times are listed in the agenda.

NEW BUSINESS

Approval of the GAAP Waiver for 2018

Motion V. Halbleib Second K. Gillihan

Motion carried.

Approval of the Financial Depository Institutions for 2018

Motion C. Harold Second D. Churchwell

Motion carried.

ADJOURNMENT

Time: 4:35 pm

Motion V. Halbleib Second C. Aumiller

Items for the next agenda:

- **Planning and budget committee appointments.**
- **Set meetings for planning and budget committees.**

STAFF SECRETARY'S NOTES EXECUTIVE COMMITTEE MEETING

March 14, 2018

Call to order

Dave Graham

TIME: 3:05 pm

Attendance:

David Graham X Chair; Darla Deeds X 1st Vice Chair; Nancy Saddler _____, 2nd Vice Chair; Louella Kaiser X Secretary; Cyndie Aumiller X (via zoom, joined 3:15) Treasurer; DesiRae Churchwell _____; Karen Gillihan X Victoria Halbleib X Cindy Harold X Jody Shike X.

Staff:

George Seamon X Alice Evans X Meagan Zampieri X

Other _____

Others: Dave Fischer

(Pass around sheet if there are visitors)

Approval of the minutes of the January 10, 2018 meeting

Motion K. Gillihan Second V. Halbleib

Accept financial report and pay bills

Motion D. Deeds Second L. Kaiser

Director's Report

OLD BUSINESS

Discussion: Big Ol' Blue, offer to 3-5 libraries that NEED it. Then, figure out a contest, drawing, something in order to give it to best choice.

NEW BUSINESS

- Verso CILL Module - \$150 each library

Action: D, M, and G will schedule Zoom meeting with CILL module, DesiRae and Karen as teachers; show off module, then come back to EC and report decisions and numbers of participants.

- Envision Ware Computer Management

Discussion: For 10 busiest libraries - \$8,995 one-time fee, including Dave training to care for main issues; each library would be then trained for in-house particulars. \$1,359.15 per year for up to 100 computers.

Action: Set up demo for all possible participants.

- **MiFi Project (mobile internet hotspots, for libraries to check out to patrons)**

Discussion: George is doing price comparisons with T-Mobile, Verizon, and NexTech—no cost for device, cost is only for data (~\$65K for three years for 32 additional devices). We are looking at grants for startup +3 years, after which we can build into budget.

- **Norton Chamber of Commerce membership**

Motion C. Aumiller **Second** V. Halbleib

Action: \$50 membership will be paid

- **FOKL Membership**

Motion K. Gillihan **Second** C. Harold

Action: \$35 membership will be paid.

- **Kansas Databases**

Motion K. Gillihan **Second** D. Deeds

Action: \$1500 from subscriptions.

- **Committee Appointments**

Budget: Darla, Dave, DesiRae

Planning: Dave, Louella, Karen

Committee Meetings

Action: Dave will arrange. George will send out Doodle poll to collect data.

ADJOURNMENT

Time 4:05 pm

Motion V. Halbleib **Second** C. Harold

Items for the next agenda:

- **Planning and budget committee appointments.**
- **Set meetings for planning and budget committees.**

STAFF SECRETARY'S NOTES EXECUTIVE COMMITTEE MEETING

May 9, 2018

Call to order

TIME: 4:03 pm

Dave Graham

Attendance:

David Graham X Chair; Darla Deeds X 1st Vice Chair; Nancy Saddler X 2nd Vice Chair; Louella Kaiser X Secretary; Cyndie Aumiller X Treasurer; DesiRae Churchwell Karen Gillihan X Victoria Halbleib Cindy Harold X Jody Shike X.

Staff:

George Seamon X Alice Evans X Dave Fischer X

Others: _____

(Pass around sheet if there are visitors)

Approval of the minutes of the March 14, 2018 meeting

Motion D. Deeds **Second** J. Shike Motion Carried

Accept financial report and pay bills

Motion N. Saddler **Second** C. Aumiller Motion Carried

Director's Report

George Seamon reported on the new staff at NWKLS.

OLD BUSINESS

Verso CILL Module

Discussion: Dave Fischer is still in the process of setting up a demonstration for member librarians.

Envision Ware Computer Management

Discussion: Dave Fischer reported that librarians were interested in Envision Ware after seeing the demonstration. The Executive Committee stated that they would also like to see the demonstration. Dave Fischer will schedule one for the next Executive Committee Meeting on June 13.

MiFi Project

Discussion: Dave Fischer and George Seamon reported that after examining the coverage data and pricing/quotes, the choice is between Nex-Tech Wireless and Verizon Wireless. George Seamon will work on a proposal for Nex-Tech Wireless to see if they will have competitive pricing and coverage.

Planning Committee

Discussion: The Planning Committee reported on the draft plan and provided copies to all the Executive Committee members.

Budget Committee

Discussion: D. Churchwell, D. Deeds, and D. Graham will schedule a meeting to discuss the 2019 NWKLS Budget. George Seamon and Alice Evans, NWKLS staff, will be joining them at this meeting.

Other—None Proposed

NEW BUSINESS

Scholarship

Discussion: The Scholarship Committee of V. Halbleib and Jody Shike will look through the applications and determine the recipient.

ADJOURNMENT

Time 4:31 pm

Motion C. Aumiller Second L. Kaiser

Next Meeting: June 13, Colby, 3:00 PM