Northwest Kansas Library System  
Executive Committee Meeting  
Agenda  

Zoom: https://kslib.zoom.us/j/922445950  
January 11, 2017  
4:00 PM CT

1. Call to order

2. Approval of the December 14, 2016, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   - Other

6. New Business
   - GAAP Waiver
   - Approval of the Financial Depository Institutions
   - Other

7. Adjourn

Items for the next agenda
   - Planning and Budget Committee Appointments
   - Set Meeting Times, Dates, and Locations for the Planning and Budget Committees

2017
*January 11—Zoom 4:00 PM CT  
*February 8—Zoom 4:00 PM CT  
*March 8—Face-to-Face 3:00 PM CT  
*April 12—Zoom 4:00 PM CT  
*May 10—Face-to-Face 3:00 PM CT  
*June 14—Zoom 4:00 PM CT  
*July 12—Face-to-Face 3:00 PM CT  
*August 9—Face-to-Face 12:00 PM CT  
*September 13—Zoom 4:00 PM CT  
*October 11—Face-to-Face 3:00 PM CT  
*November 8—Zoom 4:00 PM CT  
*December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to 
attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Zoom: https://kslib.zoom.us/j/922445950
February 8, 2017
4:00 PM CT

1. Call to order

2. Approval of the January 11, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Other

6. New Business
   • KLA Contract
   • Friends of Kansas Libraries Membership
   • Other

7. Adjourn

Items for the next agenda
   • Planning and Budget Committee Appointments
   • Set Meeting Times, Dates, and Locations for the Planning and Budget Committees

2017
*February 8—Zoom 4:00 PM CT *March 8—Face-to-Face 3:00 PM CT
*April 12—Zoom 4:00 PM CT *May 10—Face-to-Face 3:00 PM CT
*June 14—Zoom 4:00 PM CT *July 12—Face-to-Face 3:00 PM CT
*August 9—Face-to-Face 12:00 PM CT *September 13—Zoom 4:00 PM CT
*October 11—Face-to-Face 3:00 PM CT *November 8—Zoom 4:00 PM CT
*December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Pioneer Memorial Library
375 West 4th St.
Colby, KS 67701
April 12, 2017
3:00 PM CT

1. Call to order

2. Approval of the February 8, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Other

6. New Business
   • Statewide Databases
   • NWKLS Remote Assistance Policy
   • Budget Committee
   • Planning Committee
   • Other

7. Adjourn

Items for the next agenda
   • Planning and Budget Committee Appointments
   • Set Meeting Times, Dates, and Locations for the Planning and Budget Committees

2017
*April 12—Face-to-Face 3:00 PM CT *May 10—Face-to-Face 3:00 PM CT
*June 14—Zoom 4:00 PM CT *July 12—Face-to-Face 3:00 PM CT
*August 9—Face-to-Face 12:00 PM CT *September 13—Zoom 4:00 PM CT
*October 11—Face-to-Face 3:00 PM CT *November 8—Zoom 4:00 PM CT
*December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Pioneer Memorial Library
375 West 4th St.
Colby, KS 67701
May 10, 2017
3:00 PM CT

1. Call to order

2. Approval of the April 12, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Other

6. New Business
   • KLA Payments
   • Planning
   • Budget
   • Other

7. Adjourn

Items for the next agenda

2017
*May 10—Face-to-Face 3:00 PM CT *June 14—Zoom 4:00 PM CT
*July 12—Face-to-Face 3:00 PM CT *August 9—Face-to-Face 12:00 PM CT
*September 13—Zoom 4:00 PM CT *October 11—Face-to-Face 3:00 PM CT
*November 8—Zoom 4:00 PM CT *December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Zoom: https://kslib.zoom.us/j/922445950
June 14, 2017
4:00 PM CT

1. Call to order

2. Approval of the May 10, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Approval and Submission of the NWKLS 2018 Plan to the Full Board
   • Approval and Submission of the NWKLS 2018 Budget to the Full Board
   • MOU
   • Other

6. New Business
   • Scholarship Committee
   • Nominating Committee
   • Other

7. Adjourn

Items for the next agenda

2017
*June 14—Zoom 4:00 PM CT *July 12—Face-to-Face 3:00 PM CT
*August 9—Face-to-Face 12:00 PM CT *September 13—Zoom 4:00 PM CT
*October 11—Face-to-Face 3:00 PM CT *November 8—Zoom 4:00 PM CT
*December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System  
Executive Committee Meeting  
Agenda  

Pioneer Memorial Library  
375 West 4th St.  
Colby, KS 67701  
July 12, 2017  
3:00 PM CT  

1. Call to order  

2. Approval of the June 14, 2017, Meeting Minutes  

3. Approval of the Financial Report and Bill List  

4. Director’s Report  

5. Old Business  
   • Nominating Committee Report  
   • Scholarship  
   • Other  

6. New Business  
   • Park City MOU  
   • Shelf Movers  
   • Other  

7. Adjourn  

Items for the next agenda  

2017  
*July 12—Face-to-Face 3:00 PM CT *August 9—Face-to-Face 12:00 PM CT  
*September 13—Zoom 4:00 PM CT *October 11—Face-to-Face 3:00 PM CT  
*November 8—Zoom 4:00 PM CT *December 13—Face-to-Face 3:00 PM CT  

Zoom Link: https://kslib.zoom.us/j/922445950  

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Mt. Sunflower Bed and Breakfast
229 N. Gardner
Sharon Springs, KS 67758
August 9, 2017
12:00 PM MT

1. Call to order

2. Approval of the July 12, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Shelf Movers
   • Other

6. New Business
   • Other

7. Adjourn

Items for the next agenda

2017
*August 9—Face-to-Face 12:00 PM CT  *September 13—Zoom 4:00 PM CT
*October 11—Face-to-Face 3:00 PM CT  *November 8—Zoom 4:00 PM CT
*December 13—Face-to-Face 3:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System  
Executive Committee Meeting  
Agenda  

Pioneer Memorial Library  
375 West 4th St.  
Colby, KS 67701  
November 8, 2017  
3:00 PM CT

1. Call to order  

2. Audit Report—Brian Thompson, Mapes and Miller  
   • Approval of the Audit Report  

3. Approval of the August 9, 2017, Meeting Minutes  

4. Approval of the Financial Report and Bill List  

5. Director's Report  

6. Old Business  
   • Other  

7. New Business  
   • Extra Day Between Thanksgiving and Christmas  
   • Other  

8. Adjourn  

Items for the next agenda

2017  
*November 8—Face-to-Face 3:00 PM CT *December 13—Zoom 4:00 PM CT  

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.
Northwest Kansas Library System
Executive Committee Meeting
Agenda

Zoom
November 8, 2017
4:00 PM CT

1. Call to order

2. Approval of the November 8, 2017, Meeting Minutes

3. Approval of the Financial Report and Bill List

4. Director’s Report

5. Old Business
   • Other

6. New Business
   • Change in Payroll Weeks
   • Staff Wages
     o Approval of Fund Allocation for Staff Raises
   • Approval to Pay Year-end Bills
   • Future Meeting Dates and Times
   • Other

7. Adjourn

Items for the next agenda

2017
*December 13—Zoom 4:00 PM CT

Zoom Link: https://kslib.zoom.us/j/922445950

Please call the System office at 1-800-432-2858, if you will not be able to attend the meeting.