

Northwest Kansas Library System
Spring Full System Board Meeting
May 8, 2013

The Full System Board of Northwest Kansas Library System met at Norton Public Library, Norton, Kansas on May 8, 2013. Karen Gillihan, Chair, called the meeting to order at 2:50 p.m.

Roll Call

Nancy Saddler, NWKLS Board Secretary called roll. The following individuals were present:

Governor's Appointees

Darla Deeds, Cheyenne County; Julie Carter, Decatur County; Bette James, Sheridan County; Nancy Saddler, Thomas County; Cathy Sherfick, Trego County.

Library Representatives

John Vincent, USD 212; Kathy Fulwider, USD 314; Debbie Tittel, Pioneer Memorial; Tara Schroer, HF Davis Memorial CCC; Melany Wilks, NWKS Ground Water; Sr. Loretta Podlena, Sacred Heart School; Karen Gillihan, Goodland Public; Laura McClung (Alternate), USD 352; Joann Wahrman, NWK Tech College; Frank Powers, Gove City; Patricia Baalman, Moore Family Library; Kristine Moss, Sheridan County Public Library; Mona Coupal, USD 412; Cindy Eller, Sheridan Co. Health Comp.; Lynn Tacha, Jennings City Library; Betsy Jakowski, Norcatour Public Library; Lori Van Eaton, Norton Correctional Facility; Mary Luehrs, Norton Public Library; Victoria Halbleib, Oakley Public Library; Bob Hartzog (Alternate), Oberlin City Library; Carol Wasson, USD 294; Sharon DuBois, Jay Johnson Library; Pat Leibbrandt, St. Francis Public Library; Kenli Allen, USD 241; Mary Prickett, WaKeeney City Library; Ruth Tinkler, USD 208; Cindy Harold, USD 242; Jana Gfeller, USD 275.

A quorum was present with 33 of a possible 58 representatives.

NWKLS Staff attending

Mary Boller, Alice Evans, Dave Fischer, Pat Hammond, Aurelia Jackson, Linda Keith, and George Seamon.

Approval of the Minutes

Pat Leibbrandt **MOVED**, with a second from Bette James, to approve the minutes of the October 10, 2012 meeting. The motion carried.

Executive Committee Report Karen Gillihan

Karen Gillihan reported that the Executive Committee received a clean audit report. Karen also reported that the statewide databases are being funded for next year. She reported that the System purchased a new rotation van and that they are in the process of getting a wrap for the van that would include a new logo. Karen also reported that the Executive Committee added the hiring of a Continuing Education/Library Development Consultant to the 2014 Plan.

Financial Report

George Seamon reported that the System is doing well financial. 34.4% of the budget has been spent by May. George also reported on some of the grant money received through partnerships with the State Library of Kansas and the Kansas Humanities Council.

Introduction of System Staff by George Seamon

Director's Report by George Seamon

George Seamon reported on the Computers in Libraries Conference that he attended.

Consultant's Report by Mary Boller

Mary Boller reported on the 6 by 6: Ready to Read Program and the 6 by 6 Kits being assemble by the System for the State Library of Kansas.

Consultant's Report by Dave Fischer

Dave Fischer reported on the Computers in Libraries Conference that he attended. He reminded librarians to sign-up for e-reader workshops for their patrons, staff, and boards. Dave reported on the various software and hardware that the System provides member public libraries.

Consultant's Report by Aurelia Jackson

Aurelia reported that Pioneer Memorial Library Friends Group received an award from the Friends of Kansas Libraries Group. She also reported that she would like to attend Friends meetings at our member libraries. Aurelia reported on the School rotation. She also announced that School Librarians can now receive PDC Points for System Workshops. Aurelia also reported that she is now working with RDA Cataloging Rules.

OLD Business:

No old business proposed.

NEW Business:**Approval of the NWKLS 2014 Plan of Services**

Sharon DuBois presented the 2014 Plan of Services. Sharon DuBois **MOVED**, with a second from Mary Luehrs, to approve the 2014 Plan of Services. The motion carried.

Approval of the NWKLS 2014 Budget

Mary Luehrs presented the Proposed 2014 Budget. Mary Prickett **MOVED**, with a second from Carol Wasson, to approve the NWKLS 2014 Budget. The motion carried.

Announcements

Due to the reduction in Courier costs for the 2013-14 year, the Executive Committee voted to have NWKLS cover the entire cost of the Courier for the 2013-14 year.

Member Library Representatives can pick-up their library's System Services Check from Alice Evans.

Adjournment

Melany Wilks **MOVED**, with a second from Tara Schroer, to adjourn. The motion carried.

The meeting was adjourned at 3:45 p.m.

Chair

Secretary

Northwest Kansas Library System
Fall Full System Board Meeting
October 16, 2013

The Full System Board of Northwest Kansas Library System met at the Almena City Building, Almena, Kansas. Karen Gillihan, Chair, called the meeting to order at 2:00 p.m.

Roll Call

Nancy Saddler, NWKLS Board Secretary called roll. The following individuals were present:

Governor's Appointees

Bette James, Sheridan County; Nancy Saddler, Thomas County; Cathy Sherfick, Trego County

Library Representatives

Elaine Johnson, Almena City Library; John Vincent, USD 212; Tara Schroer, HF Davis Memorial CCC; Melany Wilks, NWKS Ground Water; Leanna Larmer, Sacred Heart School; Karen Gillihan, Goodland Public; Ferol Powers, Gove City; Janice Manhart, Grainfield City Library; Shannon Morgan, Sheridan County Public Library; Lynn Tacha, Jennings City Library; Gloria Heikes, Lenora Public Library; Ramona Fick, Norcatur Public Library; Mary Luehrs, Norton Public Library; Victoria Halbleib, Oakley Public Library; Marianne Larue, Oberlin City Library; Sharon DuBois, Jay Johnson Library; Pat Leibbrandt, St. Francis Public Library; Judy Rogers, Selden Public Library; Cathy Van Allen, Sharon Springs Public Library; Mary Prickett, WaKeeney City Library; Ruth Tinkler, USD 208

A quorum was present with 24 of a possible 58 representatives.

NWKLS Staff attending

Mary Boller, Alice Evans, Dave Fischer, Pat Hammond, Allie Huber, Aurelia Jackson, Kama Mandl, and George Seamon.

Approval of the Minutes

Melany Wilkes **MOVED**, with a second from Sharon DuBois, to approve the minutes of the May 8, 2013 meeting. The motion carried. (24-0)

Executive Committee Report Karen Gillihan

Karen Gillihan reported that Goodland Public Library and Jay Johnson Public Library were migrated into NorWest Passage shared library catalog. She also reported that NWKLS provided Courier Grants to cover the entire cost of Kansas Library Express for 2013. Karen also presented the new NWKLS logo. She reported that NWKLS now offers ebook service through Sunflower eLibrary.

Financial Report

George Seamon reported that the System is doing well financially. He reported that NWKLS had expended 70% and that things are on target. George also reported that NWKLS received a grant from the State Library of Kansas.

Introduction of System Staff by George Seamon

Director's Report by George Seamon

George Seamon reported on System attendance at KLA Conference in Topeka. George also reported on the new NWKLS Logo.

Consultant's Report by Mary Boller

Mary Boller reported on the 6 by 6: Ready to Read Program and thanked Allie Huber and Chris Richard for their work on the project. She also reported on the 6 by 6 Medium Kits and the NWKLS 6 by 6 back packs.

Consultant's Report by Dave Fischer

Dave Fischer reported that AutoGraphics will be releasing a new web based Verso in March 2014. Dave also reported on Zinio digital magazines offered by NWKLS to member libraries.

Consultant's Report by Aurelia Jackson

Aurelia reported that she continues to help with cataloging the 6 by 6 kits. She reported that School Rotation was going well and she hopes to get more schools next year. Aurelia also reported that author Jefferson Knapp would be visiting school libraries in the region next week.

OLD Business:

No old business proposed.

NEW Business:

Approval of Officers for 2014

The proposed 2014 Officers are Sharon DuBois, Chair; Nancy Saddler, 1st Vice Chair; Stephanie Brock, 2nd Vice Chair; Lynn Tacha, Secretary; and Jodee Reed, Treasurer. Victoria Halbleib **MOVED**, with a second from Ruth Tinkler, to approve the Officers for 2014. The motion carried. (24-0)

Approval of the NWKLS Bylaws

George Seamon presented wording changes to the NWKLS Bylaws. Sharon DuBois **MOVED**, with a second from Mary Prickett, to approve the NWKLS Bylaws as amended. The motion carried. (24-0)

Announcements

Bette James announced that Charlotte Hinger would be willing to come to Kansas and do author visits at libraries.

Mary Boller announced a Storyteller Workshop at Pioneer Memorial Library on November 19.

Melany Wilkes announced that the Kansas Poet Laurite would be at Pioneer Memorial Library on the 1st Wednesday of March 2014.

Mary Luehrs announced the dedication ceremony for the 3 Fredrick Remington Statues donated to Norton Public Library on October 22.

Adjournment

Cathy Van Allen **MOVED**, with a second from Mary Prickett, to adjourn. The motion carried. (24-0)

The meeting adjourned at 2:59 p.m.

Chair

Secretary