

## Spring Full System Board Meeting

May 11, 2011

The Spring Full System of the Northwest Kansas Library System met at Norton Public Library, Norton, Kansas on May 11, 2011. Chair, Mona Coupal called the meeting to order at 2:18 PM.

Present for the meeting were Mona Coupal, Chair; 1<sup>st</sup> Vice Chair, Nancy Saddler; Mary Luehrs, 2<sup>nd</sup> Vice Chair; Karen Gillihan, Secretary; Mary Prickett, Treasurer; Sharon DuBois, Marcia Hickert, and Helen Rhodes members at large. Stephanie Brock and Jodee Reed were absent.

Representatives in attendance were: Governor's appointees, Darla Deeds (Cheyenne), Bette James (Sheridan County) and Cathy Sherfick (Trego County).

Member Library Representatives: Elaine Johnson (Almena City Library), Candy Colby (USD 212 Northern Valley), Marcia Hickert (Bird City Public Library), Debbie Tittel (Pioneer Memorial Public Library), Melany Wilks (NWKS Ground Water), Sister Loretta Podlena (Sacred Heart School), Vick Edgar (USD 315 Colby), Karen Gillihan (Goodland Public Library), Cindy Bowman (USD 352 Goodland), Rayna Kopriva (Gove City), Anna Whiteman (Grainfield City Library), Patricia Baalman (USD 291 Grinnell), Cindy Schnelle (Sheridan County Public Library), Mona Coupal (USD 412 Hoxie), Helen Rhodes (Jennings City Library), Gloria Heikes (Lenora Public Library), Betsy Jakowski (Norcatour City Library), Lori Van Eaton (Norton Correctional Facility), Mary Luehrs (Norton Public Library), Jane Burton (USD 211 Norton), Victoria Halbleib (Oakley Public Library), Marianne Larue (Oberlin City Library), Linda Glaze (USD 294 Oberlin), Sharon DuBois (Jay Johnson Public Library), Pat Leibbrandt (St Francis Public Library), Marsha Rogers (Selden Public Library), Mary Prickett (Wakeeney City Library), Louella Kaiser (USD 208 Wakeeney), and Jana Gfeller (USD 275 Triplains).

A quorum was present with 32 of a possible 58 representatives present.

### MINUTES, APPROVAL OF

Marsha Rogers MOVED with a second from Anna Whiteman, to approve the minutes of the October 13, 2010 meeting as submitted. The motion carried.

### EXECUTIVE COMMITTEE REPORT

Mona Coupal, Chair, NWKLS Executive Committee, reported the actions of the Executive Committee since October: Leslie Bell was asked to resign in March. Her resignation was effective March 31, 2011. George has been appointed interim director. The Executive Committee will advertise the position next week. The Executive Committee wants to make the transition as soon as possible.

### INTERIM DIRECTOR REPORT

George Seamon, Interim Director, NWKLS, reported on several items: Overdrive might possibly be moved to a different platform due to costs; Six by Six is an early literacy program developed by Johnson County Library that will be expanded to the state level; Kan-Ed funding is being reviewed, the state is establishing an advisory committee; and library automation grants will available, public schools and two year colleges are eligible to receive grants if they belong to a consortium, which is available through NWKLS.

### FINANCIAL REPORT

George Seamon, Interim Director, NWKLS, reported NWKLS received more state aid than expected. He, also, reported the System is in good financial shape.

### CONSULTANT'S REPORT

George Seamon, Interim Director, NWKLS, reported NWKLS offered e-readers workshops which translated to individual libraries being ability to teach patrons. Also, the Summer Reading workshop was very successful. On the state level, George reported, about APPLE, the new director training program.

### OLD BUSINESS

No Old Business Proposed.

### NEW BUSINESS

#### Presentation of NWKLS 2012 Plan of Service, Approval of

Karen Gillihan, Chair, NWKLS Planning Committee, presented the updated NWKLS Plan of Services, highlighting changes made by the Planning Committee. Items highlighted were: continued evaluation of the Mail-a-Book; encouraging member libraries to get higher broadband connection; increase visibility of NWKLS;

increase web visibility of member libraries; providing media resources for advocacy; adding a reading readiness program; and providing workshop on library technology plan and library policy development.

Sharon DuBois MOVED with a second from Mary Prickett to approve the NWKLS Plan of Services as presented. The motion carried.

**State Library/Regional Library System Shared Goals for 2012, Approval of**

George Seamon, Interim Director, NWKLS, presented the State Library Goals

Mary Prickett MOVED with a second from Victoria Halbleib to approve the State Library Goals. The motion carried.

**2012 Budget, Approval of**

Mary Luehrs, member of the NWKLS Budget Committee, presented the proposed 2012 Budget for approval. She noted the increase in the budget is due to the change in health insurance plan.

Mary Prickett MOVED with a second from Marsha Rogers to approve the 2012 budget. The motion carried.

**ANNOUNCEMENT**

The following announcements were made by George Seamon, Interim Director: Geek the Library, Customer Service Workshop, Problem patron Workshop, read posters, and the State Library and FoKL online trustee training.

**ADJOURNMENT**

Sharon DuBois MOVED with a second from Mary Prickett to adjourn the meeting. The motion carried. The meeting was adjourned at 2:53 PM.

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Chair

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Secretary

## Spring Full System Board Meeting

October 12, 2011

The Fall Full System of the Northwest Kansas Library System met at Bird City Public Library, Bird City, Kansas on October 12, 2011. 1<sup>st</sup> Vice Chair, Nancy Saddler called the meeting to order at 2:45 PM.

Executive Committee Members in attendance were: Nancy Saddler, 1<sup>st</sup> Vice Chair; Mary Luehrs, 2<sup>nd</sup> Vice Chair; Mary Prickett, Treasurer; Stephanie Brock, Sharon DuBois, Marcia Hickert, Jodee Reed, and Helen Rhodes members at large. Mona Coupal, Chair, and Karen Gillihan, Secretary, were absent.

Governor's Appointees in attendance were: Darla Deeds (Cheyenne), Virginia Beesley (Gove), Rebekah Peterson (Logan), Nancy Saddler (Thomas County), and Stephanie Brock (Wallace County).

Member Library Representatives in attendance were: Elaine Johnson (Almena City Library), John Vincent (USD 212 Northern Valley), Marcia Hickert (Bird City Public Library), Stan Dorsch, *Alternate*, (USD 103 Cheylin), Kathy Fulwider (USD 314 Brewster), Debbie Tittel (Pioneer Memorial Public Library), Melany Wilks (NWKS Ground Water), Sister Loretta Podlena (Sacred Heart School), Joann Wahrman (NWKTC), Frank Powers (Gove City), Lynette Wolf (Moore Family), Cindy Eller, *Alternate*, (Sheridan County Public Library), Helen Rhodes (Jennings City Library), Saundra Anderson, *Alternate*, (Norton Correctional Facility), Mary Luehrs (Norton Public Library), Victoria Halbleib (Oakley Public Library), Jodee Reed (USD 274 Oakley), Sharon DuBois (Jay Johnson Public Library), Pat Leibbrandt, *Alternate*, (St Francis Public Library), Roseanna Underwood, *Alternate*, (USD 297 St. Francis), Cathy Van Allen (Sharon Springs Public), Mary Prickett (Wakeeney City Library), and Louella Kaiser, *Alternate*, (USD 208 Wakeeney).

A quorum was present with 28 of a possible 58 representatives.

### MINUTES, APPROVAL OF

Cathy Van Allen MOVED, with a second from Melany Wilkes, to approve the May 11, 2011, meeting minutes as submitted. The motion carried.

### EXECUTIVE COMMITTEE REPORT

Nancy Saddler, 1<sup>st</sup> Vice Chair, NWKLS Executive Committee, reported that the Committee developed a new job description for the system director. Nancy also announced that George Seamon was appointed the new director of NWKLS.

### DIRECTOR'S REPORT

George Seamon, Director, NWKLS, introduced the system staff and reported that the system office is being revamped and reorganized. George also reported that he needs to contact committee members to join the 5 year planning committee. He reported that member librarians are ordering direct with Ingram and that the system is trying a video game collection at Norton Public, which is going well and should be moving system wide soon.

### FINANCIAL REPORT

George Seamon, Director, NWKLS, reported that as of October 12, the system has used 67.86% of the budget, which is great entering the last quarter of the year.

### CONSULTANT'S REPORT

Aurelia Jackson reported that the BYOC Cataloging Workshops were going well and that she would be offering more in the next few months.

### OLD BUSINESS

No Old Business Proposed.

### NEW BUSINESS

#### Executive Committee Officers for 2012, Approval of

Mary Luehrs, Chair, NWKLS Nominating Committee, presented the officer nominations for 2012: Karen Gillihan, Chair; Sharon DuBois, 1<sup>st</sup> Vice Chair; Mary Luehrs, 2<sup>nd</sup> Vice Chair; Nancy Saddler, Secretary; and Helen Rhodes, Treasurer.

Helen Rhodes MOVED, with a second from Stephanie Brock, to approve the Executive Committee Officers for 2012. The motion carried.

**ANNOUNCEMENT**

NWKLS will host a System Verso Users Group Meeting on November 9, 2011, at Pioneer Memorial Library.

**ADJOURNMENT**

Cindy Eller MOVED, with a second from Mary Prickett, to adjourn the meeting. The motion carried. The meeting was adjourned at 3:15 PM.

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Chair

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Secretary